# **REQUEST FOR QUOTE**

#### **DETAILS**

The Town of Inuvik is currently in the process of updating its Community Plan and Land Use Zoning Bylaw, and we will be inviting all interested parties to participate in this significant community planning initiative. As part of this engagement, we intend to provide a light dinner and are, therefore, seeking a qualified caterer to prepare and supply and serve the food for the event.

The selected caterer will provide the following:

- Chili and/or soup for up to 150 people
- Buns and/or Bannock for 150 people
- Disposable dishes and cutlery

The Town of Inuvik may be able to provide the following upon discretion and conditions of the Director of Community Services at the Midnight Sun Complex:

- Access to Coolers, Canteen area
- Tables, garbage cans, extension cords, access to power

### **TIMING**

- Quotes to be received by:
  4:00 pm on Friday, October 13, 2023
- Order to be finalized by:4:00 pm on Monday, October 16, 2023
- The Community Planning Dinner is on Tuesday, October 24, 2023
  - o Dinner to be served at 6:00 pm at the Midnight Sun Complex

## **HOW TO SUBMIT**

A written quote, including a proposed menu and itemized pricing, can be submitted by email to <a href="mailto:jenna.macneil@inuvik.ca">jenna.macneil@inuvik.ca</a> or dropped off in person at the Town Office. The Town of Inuvik Office is located at 2 Firth Street in the blue building adjacent to the Fire Hall.

### **CONTACT**

Jenna MacNeil Council Administrator 867.777.8604 jenna.macneil@inuvik.ca

