



arctic development expo
northern realities • northern solutions

expression of interest cash bar

june 10–12
inuvik, nt, canada



request

The Town of Inuvik is currently seeking an organization to provide cash bar services for the upcoming Arctic Development Expo taking place June 10-12, at the Midnight Sun Complex in Inuvik, NWT, Canada.

This is not a request for tenders or an offer. The Arctic Development Expo / Town of Inuvik are not bound to accept the proposal with the lowest quotes nor to accept any of the submitted proposals.

deadline

Proposals are due Friday 29 March by 5:00pm

contact

Jackie Challis, Director
Tourism & Economic Development
Town of Inuvik

Email: jchallis@inuvik.ca
Phone: 867.777.8632
Fax: 867.777.8601

services

The Arctic Development Expo and the Town of Inuvik are looking for a community organization to provide a cash bar for the evening events (Tuesday, June 11 & Wednesday, June 12).

payment terms

The Town of Inuvik agrees that the selected proponent will retain all profits from the two cash bars.

details

You will find an outline of the deliverables and timelines for the event on the following pages.

cash bar requirements

date	time	location	event
Tuesday 11 June	17:00 to Midnight	Curling Arena	Dinner & Northern Cultural Showcase
Wednesday 12 June	17:00 to Midnight	Curling Arena	Reception, Dinner & Gala Evening

selection criteria

Each proposal will be reviewed by a committee of Town of Inuvik administration and personnel. The committee reserves the right to select any proponent as they see fit. Consideration will be given to those organizations that can demonstrate the following:

- Demonstrated previous ability to host a similar event
- Strong volunteer & staffing ability
- Understanding of the volume and service requirements of a large event
- Ability to obtain all appropriate licenses and adhere to all associated policies, legal obligations, and regulations
- A robust and varied menu and selection

terms

Proposals are due no later than Friday 29 March by 5:00pm

All bidders will be notified by Wednesday 3 April by 5:00pm

All contracts must be finalized by Friday 5 April by 5:00pm

Please submit all quotes in writing to jchallis@inuvik.ca

thank you

Thank you, we appreciate your consideration.

contact

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