



arctic development expo  
northern realities • northern solutions

# expression of interest shuttle services

june 10–12  
inuvik, nt, canada



# request

The Town of Inuvik is currently seeking an organization to provide shuttle services for the upcoming Arctic Development Expo taking place June 10-12, at the Midnight Sun Complex in Inuvik, NWT, Canada.

This is not a request for tenders or an offer. The Arctic Development Expo / Town of Inuvik are not bound to accept the proposal with the lowest quotes nor to accept any of the submitted proposals.

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# deadline

Proposals are due Friday 29 March by 5:00pm

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# contact

Jackie Challis, Director  
Tourism & Economic Development  
Town of Inuvik

Email: [jchallis@inuvik.ca](mailto:jchallis@inuvik.ca)  
Phone: 867.777.8632  
Fax: 867.777.8601

# services

The Arctic Development Expo and the Town of Inuvik are looking for a provider(s) of shuttle services for various elements of the Arctic Development Expo.

# payment terms

The Town of Inuvik will pay upon completion of services rendered and after an invoice has been received following the event.

# details

You will find an outline of the deliverables and timelines for the event on the following pages.

## shuttle requirements

date	time	pick up location	event	capacity
Monday 10 June	15:00 to 17:00	Midnight Sun Complex	Inuvik Energy & Innovation Tour	40 People
Monday 10 June	15:00 to 18:00	Midnight Sun Complex	Inuvik-Tuk Highway Construction Tour	24 People
Monday 10 June	15:00 to 21:00	Midnight Sun Complex	Shuttle Service to Inuvik Golf Course	100 People
Thursday 13 June	9:00 to 12:00	Midnight Sun Complex	#ShopInuvik Tour & Airport Shuttle	40 People

# selection criteria

Each proposal will be reviewed by a committee of Town of Inuvik administration and personnel. The committee reserves the right to select any proponent as they see fit. Consideration will be given to those organizations that can demonstrate the following:

- A competitive price
- Ability and willingness to adhere to a designated itinerary and schedule
- Flexibility and preparedness to collaborate with the Director of Economic Development & Tourism

# terms

Proposals are due no later than Friday 29 March by 5:00pm

All bidders will be notified by Wednesday 3 April by 5:00pm

All contracts must be finalized by Friday 5 April by 5:00pm

Please submit all quotes in writing to [jchallis@inuvik.ca](mailto:jchallis@inuvik.ca)

# thank you

Thank you, we appreciate your consideration.

# contact

Jackie Challis, Director  
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Town of Inuvik

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