

COUNCIL CANDIDATE NOMINATION PACKAGE

September 6, 2022

Attached is the information you require to be nominated in the upcoming Municipal General Election. This information includes a **nomination form which must be completed in the presence of a Notary Public, a Commissioner for Oaths for the Northwest Territories, or the Returning or Deputy Returning Officer**. This package contains information outlining eligibility requirements, a contact information sheet, and a guide for prospective candidates. Please review these documents carefully.

Copies of the *Local Authorities Elections Act* are available online at

<https://www.justice.gov.nt.ca/en/legislation/#gn-filebrowse-0:/l/local-authorities-elections/>

or at the Town Office.

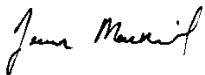
It is also important to provide your contact information as this information is often requested by the media. Please note that all nomination forms are public documents and can be viewed by any eligible voter.

Candidates must be nominated by **two (2) eligible voters**. Please check at the Town Office to ensure that your nominators are eligible to nominate you.

The completed nomination form must be returned directly to me or the Deputy Returning Officer prior to the close of nominations on **September 19, 2022 at 3:00 p.m.**

Should you have any questions, please do not hesitate to contact me at 777-8604.

Thank you.



Jenna MacNeil
Returning Officer

NOMINATION PAPER

THIS FORM IS TO BE COMPLETED BEFORE A NOTARY PUBLIC, A COMMISSIONER FOR OATHS FOR THE NORTHWEST TERRITORIES OR AN ELECTIONS OFFICER

I, _____
(name and municipal address of nominator)

and I, _____
(name and municipal address of nominator)

nominate _____
(full name of candidate and municipal address)

as a candidate at the election about to be held for _____ in the Town of Inuvik.
(name of office – Mayor or Councillor)

We each declare that to the best of our knowledge, information and belief, the candidate:

- (a) is a Canadian Citizen; and
- (b) has attained 18 years of age; and
- (c) has, for at least 12 consecutive months immediately preceding the day nominations close, been ordinarily resident in Inuvik, NT or an area that has, during the 12 months preceding the day nominations close, become a part of Inuvik, NT as a result of a variance of the boundaries of the electoral district; and
- (d) is ordinarily resident in Inuvik, NT; and
- (e) is not disqualified by subsection 18(2) or (3) or section 19 or 20 of *Local Authorities Elections Act*.

DECLARED BEFORE ME
at the Town of Inuvik, in the Northwest Territories
this _____ day of September, A.D. 2022

A Notary Public/Commissioner for Oaths in and
for the Northwest Territories.
My Appointment Expires:

Signature of Nominator

DECLARED BEFORE ME
at the Town of Inuvik, in the Northwest Territories
this _____ day of September, A.D. 2022

A Notary Public/Commissioner for Oaths in and
for the Northwest Territories.
My Appointment Expires:

Signature of Nominator

CONSENT AND DECLARATION

I, _____ consent to the above nomination and declare that I am
(name of candidate)
eligible to be a candidate for _____ and am not subject to any of the disqualifications
(name of office – Mayor or Councillor)
set out in subsection 18, 19 or 20 of the *Local Authorities Elections Act*.

DECLARED BEFORE ME
at the Town of Inuvik, in the Northwest Territories
this _____ day of September, A.D. 2022

A Notary Public/Commissioner for Oaths in and
for the Northwest Territories.
My Appointment Expires:

Signature of Candidate
Address of Candidate: _____
Candidate E-mail: _____
Telephone (work): _____
Telephone (home or other): _____

CANDIDATE ELIGIBILITY

A person is eligible to be a Candidate if they:

- (a) Are a Canadian citizen;
- (b) Have reached the age of 18 years;
- (c) Have been a resident of the electoral district (ward) at least 12 consecutive months before the close of nominations; and
- (d) Have not been disqualified by other eligibility sections in the *Local Authorities Elections Act*.

A person is **NOT** eligible to be a Candidate if:

Professional Conflicts - Section 18(2)

- (a) is a judge, territorial judge, youth justice court judge or justice of the peace¹;
- (b) is a member of the Legislative Assembly;
- (c) is a full-time permanent employee of the municipal corporation who receives a salary;
- (d) is an election officer involved in the same election.

Indebtedness – Section 20(1)

- (a) is an assessor or auditor of the municipal corporation;
- (b) is a person who owes the municipal corporation more than \$500 for more than 90 days;
- (c) is a person who has a controlling interest in a corporation (owns, directly or indirectly shares of the corporation with more than 10 percent of the voting rights) that owes the municipal corporation more than \$500 for more than 90 days; or
- (d) has not paid all municipal taxes due December 31 of the year in which the taxes were levied.

Criminal Convictions and Election Offences – Section 18(3)

- (a) Any person who has been convicted of a major election offence under the *Local Authorities Elections Act* within the past three years immediately preceding election day;
- (b) Any person who has been convicted of an indictable offence punishable by imprisonment for five or more years within three years immediately preceding election day, or if his or her imprisonment as a result of such a conviction terminates within three years immediately preceding election day.

¹ A Justice of the Peace must obtain a leave of absence until the election results are declared. If elected, the position of Justice of the Peace is declared “vacant” by the Department of Justice.



CANDIDATE CONTACT INFORMATION

Name: _____

Candidate for: _____

Day Time Contact: _____

Evening Contact: _____

Email Address: _____

Mailing Address: _____

THIS INFORMATION WILL BE PROVIDED TO THE MEDIA, ORGANIZERS OF PUBLIC FORUMS AND THE PUBLIC.

A Guide for Prospective Candidates

RUNNING FOR MUNICIPAL OFFICE IN INUVIK

Before you file

Here are some things that candidates may wish to consider before filing a nomination paper for Mayor or Councillor. This information is based on the provisions of the *Local Authorities Elections Act*, as well as comments received from candidates who have run in previous municipal elections. This information is provided as a general guideline only to prospective candidates.

Are you eligible to be nominated?

You are not eligible to be a candidate if:

- (a) you are a Supreme Court Judge, Territorial Judge, Youth Justice Court Judge, or Justice of the Peace;
- (b) you are a member of the Legislative Assembly;
- (c) you are a full-time permanent employee of the Town;
- (d) you are an election officer;
- (e) you have been convicted of a corrupt practice under the Local Authorities Election Act within the three years immediately preceding election day;
- (f) you have been convicted of an offence punishable by imprisonment for five years or more within the three years immediately preceding election day, or whose imprisonment as a result of the conviction terminates within the three years immediately preceding election day;
- (g) you are an assessor or auditor of the Town;
- (h) you are personally indebted to the Town for a sum exceeding \$500.00 for more than 90 days (other than taxes described below);
- (i) you have a controlling interest in a private or public corporation that is indebted to the municipal corporation for a sum exceeding \$500 for more than 90 days (other than the taxes described below); or
- (j) you have not paid all of your municipal taxes before December 31 of the year in which the taxes are levied.

N.B. It is the responsibility of each candidate to verify their eligibility to be nominated. Please consult the *Local Authorities Elections Act* for all eligibility requirements.

A Guide for Prospective Candidates

Are you eligible to stand as a candidate?

Candidates must be:

- (a) a Canadian citizen;
- (b) 18 years of age; and
- (c) a resident of the Town of Inuvik for at least 12 consecutive months immediately preceding the day nominations close.

Do you have the time?

The demands on your time will be heavy. You will be elected for a term of office which begins with your taking of the oath of office at the Committee of the Whole meeting Monday October 24 at 7:00 PM and ending at Noon on Monday November 7, 2024. During your term, you will be required to:

- (a) attend regular meetings of Council which are scheduled for the 2nd and 4th Wednesday evenings of the month, in the Town Office Council Chamber;
- (b) attend meetings of the Committee of the Whole which are scheduled for the 2nd and 4th Monday evenings of the month, in the Town Office Council Chamber;
- (c) attend meetings of other committees, boards and agencies to which you are appointed as Council's representative;
- (d) attend conferences, conventions, seminars, and workshops for training and discussion;
- (e) attend social and other events promoting the municipality; attend the annual budget presentation which is usually held on a Saturday in early December. The 2023 budget presentation is scheduled for Saturday December 10 .

You will also need to spend time reading and talking with residents, your colleagues on Town Council and others. This will all be part of the preparation for meetings and will help you to make informed decisions.

Do you understand the position?

As a member of Town Council, you will have the opportunity to influence the future of Inuvik. Individual members of Council do not have the power to commit Inuvik to any expenditure or to direct the activities of Town employees. Your power as a member of Council depends on your ability to persuade the other members of Council to adopt your view. Decisions of Council are made, by resolution, at Council Meetings.

A Guide for Prospective Candidates

Filing your nomination

Your nomination must be filed on the prescribed form which can be obtained from the Returning Officer at the Town Office.

Nominators

Your form must be signed by two people who are eligible to vote in the election in the presence of a Notary Public, a Commissioner for Oaths for the Northwest Territories, or the Returning Officer.

For each nominator, the form must include that person's name, street address and signature.

Candidate

The nomination form requires that you give consent to the nomination and that you make a declaration stating that you are eligible for nomination and not subject to any of the disqualifications. (Please refer to the *Local Authorities Elections Act* for disqualifications.) You must swear or affirm the declaration before a Notary Public, a Commissioner for Oaths for the Northwest Territories, or the Returning Officer.

Filing the nomination form

The completed form is to be filed with the Returning Officer by the close of nominations. The close of nominations is **Monday, September 19, 2022 at 3:00 p.m.**

Withdrawing

Pursuant to s.46(1) of the *Local Authorities Elections Act*, where more than the required number of candidates are nominated, any person nominated may, within 48 hours after the close of nominations, withdraw their name as a candidate by filing written notice of withdrawal with the Returning Officer.

No late nominations

The Returning Officer cannot accept nominations after 3:00 p.m. on September 19, 2022. Be sure that your nomination form is completed accurately and is filed on time.

A Guide for Prospective Candidates

Election Signs & Campaign Materials

It is an offence to erect or place campaign materials within 25 m of a Voting Station.

Campaign material means a sign, poster, placard, pamphlet, advertisement, banner, or other material promoting or opposing the election of a candidate.

Voters List

Once your nomination papers are filed and nominations have closed, you will be entitled to receive one copy of the Town's Voters List, obtainable from the Returning Officer. You will be asked to sign a Statutory Declaration stating that you will only use the information contained in the Voters List for the purposes of the Election and for no other purpose.

Questions?

The Returning Officer is available to explain the election process to you.

Election Day is
Monday, October 17, 2022