

**TOWN OF INUVIK  
BY-LAW #2688/FC/22**

---

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO PROVIDE FOR THE CONTROL OF AN EMERGENCY MANAGEMENT PROGRAM**

---

**PURSUANT TO** the *Emergency Management Act*, S.N.W.T. 2018, c. 17 and the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 as amended;

**WHEREAS** the *Emergency Management Act* provides the Town with various powers relating to emergency management and requires the Town to establish a local emergency management organization and develop local emergency plans.

**NOW THEREFORE BE IT RESOLVED** that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

**1 SHORT TITLE**

This By-law may be referred to as the Town of Inuvik Emergency Management By-law.

**2 INTERPRETATIONS**

2.1 In this by-law unless the context otherwise requires:

- a) **“Act”** means the *Emergency Management Act*, R.S.N.W.T. 2018, c.17 as amended;
- b) **“Council”** means the duly elected Council for the Municipal Corporation of the Town of Inuvik.
- c) **“Declaration of a State of Local Emergency”** means a declaration made by resolution of City Council pursuant to the *Emergency Management Act* S.N.W.T. 2018, c. 17 and the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 as amended.
- d) **“Director of Protective Services”** means a full-time employee of the Town of Inuvik appointed as the Fire Chief or Director of Protective Services or designate under the *Cities, Towns, and Villages Act*, as amended.
- e) **“Emergency”** means a current or imminent event that requires prompt coordination of action or special regulation of persons or property in order to protect the safety, health or welfare of people or to limit or prevent damage to property or the environment;
- f) **“Local Emergency Management Organization”** means the organization established under this by-law.
- g) **“Emergency Management Co-ordinator”** means the person designated as such under Section 7 of this by-law;
- h) **“Emergency Management Planning Committee”** means the committee established under this by-law;
- i) **“Emergency Management Plan”** means the Emergency Management Plan of the Town of Inuvik;
- j) **“Local Coordinator”** means the Senior Administrative Officer or the Senior Administrative Officer’s designate;
- k) **“Mayor”** means the Mayor of the Town of Inuvik;
- l) **“Municipality”** means the geographic area under the jurisdiction of the Town of Inuvik;

- m) **“Senior Administrative Officer”** means the Senior Administrative Officer of the Town of Inuvik or the Senior Administrative Officer’s designate, as appointed pursuant to the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22.
- n) **“Town”** means the Municipal Corporation of the Town of Inuvik;

**3 EMERGENCY MEASURES PLAN**

- 3.1 In the event that an emergency should occur within the boundaries of the Town of Inuvik or nearby so as to affect the inhabitants of the Town of Inuvik, or the threat of an emergency, the plan for the coordination of emergency services shall come into effect.
- 3.2 In the event that an emergency should occur within the boundaries of the Town of Inuvik or nearby so as to affect the inhabitants of the Town of Inuvik, or the threat of an emergency, the plan for the co-ordination of emergency services, a copy of which is hereto attached and which forms "Schedule A" to this By-Law shall come into effect forthwith.
- 3.3 There shall be a committee to be known as the Emergency Measures Planning Committee.
- 3.4 The Emergency Measures Planning Committee shall be responsible for:
  - a) The review of all plans, programs and expenditures relating to planning;
  - b) Submission to Council of estimates of expenditures for the maintenance and operation of the Emergency Measures Agency;
  - c) Submission to Council at least twice per year a progress report of activities;
  - d) Submission to Council, for the approval of the municipal emergency plan.
- 3.5 The Emergency Measures Planning Committee comprised of the heads of municipal departments and emergency services or such other persons as may be deemed necessary by the Emergency Measures Agency to formulate the Emergency Plan.
- 3.6 The Town of Inuvik Director of Protective Services by virtue of his/her position shall be designated as the Emergency Measures Co-ordinator and shall be the Chair of the Emergency Measures Planning Committee.
- 3.7 The Emergency Measures Agency for the Town shall be responsible for operations during an emergency and will be comprised of those members listed in the emergency plan. The Mayor or designate shall act as chair with the SAO being responsible for administering the Emergency Operations Center.
- 3.8 No employee of the Town may enter into agreement or commit the use of equipment, manpower or facilities with any federal or provincial organization requesting the use of such equipment, manpower, or facilities for the purpose of emergency measures or national survival without the specific authority of the Council following a recommendation by the Chair of the Emergency Measures Agency to Council.
- 3.9 The Emergency Measures Co-ordinator will:
  - a) Co-ordinate the emergency plan;
  - b) Provide advice and assistance to department heads and emergency services regarding planning, organization and training;
  - c) Prepare annually estimates of expenditures for the operation and maintenance of the emergency measures organization;
  - d) Prepare and carry out a training program and such studies or exercises as are required;

- e) Prepare and carry out a continuing program of public information;
- f) Make such recommendations as are deemed necessary for the economy and effectiveness of civil emergency planning to the SAO for the Town;
- g) Develop emergency organizations and plans in those areas of emergency measures not normally the responsibility of an existing municipal service;
- h) Provide advice and assistance to individuals or private organizations on emergency measures.

3.10 Subject to the approval of the Council, the Emergency Measures Agency may negotiate agreements with other municipal corporations for the purposes of mutual aid or for the formation of joint organizations; and with the federal and provincial governments.

3.11 Subject to the approval of Council, the Emergency Measures Agency may enter into agreements with Agencies, other than Government Agencies, for the employment of their members within the structure of Emergency Government. These members would be employed as individuals and in accordance with their skills.

3.12 Salaries, honoraria, accounting budgeting, auditing, personnel, administration, contracting, administrative procedures of the Emergency Measures Agency shall be in accordance with existing by-laws, regulations and resolution of the Town.

#### **4 SEVERABILITY**

4.1 The provisions of this by-law are severable and the invalidity of any part of this by-law shall not affect the validity of the remainder of this by-law.

#### **5 SCHEDULES**

5.1 The Town of Inuvik Emergency Response Plan, attached as Schedule A, shall form part of this by-law.

#### **6 REPEALS**

6.1 By-law 2573/FC/14 and any subsequent amendments thereto are hereby repealed.

#### **7 COMING INTO FORCE**

7.1 This By-Law shall come into force and take effect upon the day of final passing thereof.

**READ A FIRST TIME THIS 25th DAY OF May, 2022 A.D.**

**READ A SECOND TIME THIS 25th DAY OF May, 2022 A.D.**

**READ A THIRD TIME AND FINALLY PASSED THIS 22<sup>nd</sup> DAY OF June, 2022 A.D.**

  
\_\_\_\_\_  
MAYOR  
\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

  
\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER