



BY-LAW NO. 2766/APP/26
By-Law Enforcement Officer By-law

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK TO APPOINT
A MUNICIPAL ENFORCEMENT OFFICER**

WHEREAS Section 57(1) of the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22, authorizes Council to appoint officers and employees of the municipality;

AND WHEREAS Section 70(1) of the Act authorizes Council to pass by-laws for the peace, order and good government of the municipality;

AND WHEREAS Section 70(3)(c) of the Act authorizes Council to make by-laws providing for municipal inspectors, licensing officers, and other officers necessary to carry out the purposes of the municipality and to enforce the by-laws of the municipality;

AND WHEREAS Council wishes to appoint a Municipal Enforcement Officer to enforce the Town's by-laws and exercise the authority granted under applicable territorial legislation;

NOW THEREFORE, the Council of the Town of Inuvik, in open meeting assembled, enacts as follows:

1. SHORT TITLE

1.1 This by-law may be cited as the "**Municipal Enforcement Officer Appointment By-law.**"

2. DEFINITIONS

2.1 In this by-law:

- a. "**Council**" means the Council of the Town of Inuvik.
- b. "**Municipal Enforcement Officer**" means a person appointed by Council to enforce municipal by-laws and carry out duties assigned under the authority of relevant territorial legislation.
- c. "**Town**" means the Municipal Corporation of the Town of Inuvik
- d. "**Senior Administrative Officer**" means the Senior Administrative Officer of the Town of Inuvik or designate

- e. “**Mayor**” means the elected Mayor of the Town of Inuvik.

3. APPOINTMENT

3.1 Council hereby appoints the following individual(s) as **Municipal Enforcement Officer(s)** for the Town of Inuvik:

- Donald Gruben

3.2 The appointed Municipal Enforcement Officer shall hold office at the pleasure of Council and may be removed or replaced by Council resolution.

4. POWERS AND DUTIES

4.1 The Municipal Enforcement Officer is authorized to:

- Enforce all Town by-laws;
- Conduct inspections, patrols, investigations, and inquiries;
- Issue warnings, notices, tags, or tickets as authorized;
- Enter land or premises in accordance with the Act and applicable by-laws;
- Perform any additional duties as designated by Council or the SAO.

5. OATH OF OFFICE

5.1

Before assuming the duties of the office, the Municipal Enforcement Officer shall subscribe and swear or affirm the following oath:

OATH OF OFFICE

I, Donald Gruben, do solemnly and conscientiously promise and swear (or affirm) that I shall, without fear, favour or partiality, and in good conscience, with all loyalty to the Town of Inuvik, discharge with all diligence and discretion the functions and duties pertaining to the office of Municipal Enforcement Officer, and in all matters and at all times conduct myself in a proper and lawful manner.

Donald Gruben

Donald Gruben
By-law Enforcement Officer

Adam Kovacs

Commissioner of Oaths

Adam Kovacs
Notary Public in and for
the Northwest Territories
My Appointment Expires
November 18, 2027



6. IDENTIFICATION

6.1 The SAO shall cause a warrant of identity to be issued to the Municipal Enforcement Officer.

6.2 The warrant shall state the Officer's name, title, identifying characteristics, and date of appointment.

6.3 The Officer must carry the warrant at all times while on duty and present it upon reasonable request.

6.4 The warrant remains Town property and must be surrendered upon termination of appointment.

7. SEVERABILITY

7.1 Should any section of this by-law be found invalid, the remainder shall remain in force.

8. EFFECTIVE DATE

8.1 This by-law comes into effect upon its third reading and adoption.

READINGS

FIRST READING: January 14, 2026

SECOND READING: January 14, 2026

THIRD READING AND PASSED: January 28, 2026

Mayor



Senior Administrative Officer



I hereby certify that this by-law was made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Town of Inuvik.

Senior Administrative Officer

